Acute Care Alberta

www.acutecarealberta.ca

Acute Care Alberta Board and Executive Expense Report

Name: Holly Mackin
Title: Executive Lead
Location: Calgary
Expenses posted during the month of March 2026

			Travel (1)							
Approved MMM-YY	**Source Document**	**Purpose**	**Airfare**	**Meals**	**Accommodation**	**Other Travel**	**Total Travel**	**Professional Development (2)**	**Working Sessions Hosting and Hospitality (3)**	**Other (4)**
	P-Card	Meetings					-			
Mar-26	Expense Claim	Meetings		148		363	511			
Mar-26	Direct Bill	Meetings			363	240	603			
		Total by category	$ -	$ 148	$ 363	$ 603	$ 1,114	$ -	$ -	$ -

Total posted for the Month $ 1,114

Maximum daily single meal expense posted in the month	$	24
Maximum daily base hotel rate posted in the month	$	169
Non economy air travel in the month	$	-

1) Travel expenses
Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development
Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses
Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other
Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

ACA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
MACKIN, HOLLY	Executive Lead	Calgary	$ 175.33

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
12/3/2025	Travel to Edmonton from Calgary to visit Alberta Surgical Facilities, Dec 3 & 4 2025	AB - Other Zones	Taxi	$ 7.41	Home, Calgary	261055 Crossiron Blvd, Rocky View County	Receipt missing for business expenses, not previously claimed.	1			
12/3/2025	Travel to Edmonton from Calgary to visit Alberta Surgical Facilities, Dec 3 & 4 2025	AB - Other Zones	Bus Transportation	$ 28.99				1			
12/3/2025	Travel to Edmonton from Calgary to visit Alberta Surgical Facilities, Dec 3 & 4 2025	AB - Other Zones	Meals Per Diem	$ 45.00				2			
12/4/2025	Travel to Edmonton from Calgary to visit Alberta Surgical Facilities, Dec 3 & 4 2025	AB - Other Zones	Bus Transportation	$ 36.18				1			
12/4/2025	Travel to Edmonton from Calgary to visit Alberta Surgical Facilities, Dec 3 & 4 2025	AB - Other Zones	Taxi	$ 5.00	2515-103A Street SW, Edmonton	10020 100 St NW, Edmonton	Receipt missing for business expenses, not previously claimed.	1			
12/4/2025	Travel from Downtown Edm to South to visit Alberta surgical group facilities with Minister Jones on Dec 4, 2025.	AB - Other Zones	Taxi	$ 13.92	10020 100 St NW, Edmonton	2515-103A Street SW, Edmonton	Receipt missing for business expenses, not previously claimed.	1			
12/4/2025	Travel to Edmonton from Calgary to visit Alberta Surgical Facilities, Dec 3 & 4 2025	AB - Other Zones	Taxi	$ 38.83	2515-103A Street SW, Edmonton	Home, Calgary	Receipt missing for business expenses, not previously claimed.	1			

Approver(s) for the claim	Approval Status	Approval Date
DIAMOND, DAVID	Approve	17-Mar-26

Wed, Dec 3, 2025

Calgary → Edmonton

7:15 a.m.	---→	**10:05 a.m.**
Wed, Dec 3, 2025		**Wed, Dec 3, 2025**
Crossiron Mills ↗		**Edmonton Millwoods ↗**
Calgary		**Edmonton**

Please note that scheduled arrival times may vary depending on weather conditions, stops or traffic.

Holly Mackin

The Canada Bus reference number: [redacted]

Add to Google Wallet Add to Apple Wallet

Total purchase price

$28.99

You have been charged

Thu, Dec 4, 2025

Edmonton → Calgary

Ebus

2:30 p.m.	⇢	6:00 p.m.
Thu, Dec 4, 2025		Thu, Dec 4, 2025
Downtown Edmonton, 10014 104 St NW ↗		**Crossiron Mills ↗**
Edmonton		Calgary

Please note that scheduled arrival times may vary depending on weather conditions, stops or traffic.

Holly Mackin

Ebus AB reference number: [redacted]

Add to Google Wallet Add to Apple Wallet

Total purchase price

$36.18

ACA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
MACKIN, HOLLY	Executive Lead	Calgary	$ 163.03

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/21/2026	Calgary to Red Deer to attend an in-person executive team working session on Jan 21, 2026		Mileage-Other	$ 154.03	Home, Calgary	43 Michener Bend, Red Deer, AB T4N 6Y7		1			305
1/22/2026	Calgary to Red Deer to attend an in-person executive team working session on Jan 21, 2026	AB - Other Zones	Parking - Lot or Parkade	$ 9.00			Receipt missing for this business expense that has not been previously claimed	1			

Approver(s) for the claim	Approval Status	Approval Date
DIAMOND, DAVID	Approve	17-Mar-26

ACA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim
MACKIN, HOLLY	Executive Lead	Calgary	$ 85.32

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/2/2026	Travel to Edmonton from Calgary to visit multiple Integrated Operations Center sites on Feb 2 & 3 2026	AB - Other Zones	Meals Per Diem	$ 45.00				2			
2/2/2026	Travel to Edmonton from Calgary to visit multiple Integrated Operations Center sites on Feb 2 & 3 2026	AB - Other Zones	Taxi	$ 3.00	10020 100 Street NW, Edmonton	10640 100 Ave NW, Edmonton	Receipt missing for this business expense that has not been previously claimed.	1			
2/2/2026	Travel to Edmonton from Calgary to visit multiple Integrated Operations Center sites on Feb 2 & 3 2026	AB - Other Zones	Taxi	$ 6.04	10020 100 Street NW, Edmonton	10640 100 Ave NW, Edmonton	Receipt missing for this business expense that has not been previously claimed.	1			
2/3/2026	Travel to Edmonton from Calgary to visit multiple Integrated Operations Center sites on Feb 2 & 3 2026	AB - Other Zones	Taxi	$ 9.52	10640 100 Ave NW, Edmonton	10020 100 Street NW, Edmonton	Receipt missing for this business expense that has not been previously claimed.	1			
2/3/2026	Travel to Edmonton from Calgary to visit multiple Integrated Operations Center sites on Feb 2 & 3 2026	AB - Other Zones	Taxi	$ 7.99	10020 100 Street NW Edmonton	10014 104 Street NW Edmonton	Receipt missing for this business expense that has not been previously claimed.	1			
2/5/2026	Visiting Clear Point Sites, second for the day (Acute Care Site Tour Foothills Medical Centre) on Feb 5 2026	AB - Other Zones	Parking - Lot or Parkade	$ 8.40			Receipt missing for this business expense that has not been previously claimed.	1			
2/5/2026	Parking for visiting Clear Point Sites (Peter Lougheed Centre) on Feb 5 2026	AB - Other Zones	Parking - Lot or Parkade	$ 5.37			Receipt missing for this business expense that has not been previously claimed.	1			

Approver(s) for the claim	Approval Status	Approval Date
DIAMOND, DAVID	Approve	18-Mar-26

ACA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
MACKIN, HOLLY	Executive Lead	Calgary	$ 87.36

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/24/2026	To attend an in-person engagement day session, Feb 24 & 25th 2026 in Edmonton	AB - Other Zones	Taxi	$ 6.50	Home, Calgary	1110 Panatella Blvd NW Unit 430 Calgary	Adjusted the price as suggested to 20% tip.	1			
2/24/2026	To attend an in-person engagement day session, Feb 24 & 25th 2026 in Edmonton	AB - Other Zones	Taxi	$ 14.72	10180 105 St NW Edmonton	10020 100 Street NW, Edmonton	Adjusted the price as suggested to 20% tip.	1			
2/24/2026	To attend an in-person engagement day session, Feb 24 & 25th 2026 in Edmonton	AB - Other Zones	Meals Per Diem	$ 58.00				2			
2/25/2026	To attend an in-person engagement day session, Feb 24 & 25th 2026 in Edmonton	AB - Other Zones	Taxi	$ 8.14	10640 100 Ave NW, Edmonton	10180 105 St NW Edmonton	Adjusted the price to 20% tip.	1			

Approver(s) for the claim	Approval Status	Approval Date
DIAMOND, DAVID	Approve	27-Mar-26

Uber

Feb 24, 2026
12:08 p.m.

Tip

Thanks for tipping, Holly

We hope you enjoyed your ride this afternoon.

Total $8.42

Trip fare	$5.40
GST	$0.29
Per-Trip Fee	$0.30
Tip	$3.00
Promotion	-$0.57

Payments

Visa [redacted] 2/24/26 12:25 p.m.	$8.42

for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

[redacted]

Uber

Feb 24, 2026
7:46 a.m.

Tip

Thanks for tipping, Holly

We hope you enjoyed your ride this morning.

Total $15.22

Trip fare	$12.50
Est. insurance and payments costs	$1.42
GST	$0.72
TNC fee recovery surcharge	$0.45
Tip	$3.00
Promotion	-$2.87

Payments

VISA Visa [redacted] $15.22
2/24/26 8:14 a.m.

for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

[redacted]

Uber

Feb 25, 2026
4:08 p.m.

Tip

Thanks for tipping, Holly

We hope you enjoyed your ride this afternoon.

Total $9.44

Trip fare	$6.48
GST	$0.34
Per-Trip Fee	$0.30
Tip	$3.00
Promotion	-$0.68

Payments

VISA Visa [redacted] 2/25/26 4:29 p.m.	$9.44

for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

[redacted]

Acute Care Alberta

www.acutecarealberta.ca

Expense Report Direct Bill Summary

Purpose of This Form:
The purpose of this form is to report expenses incurred on behalf of a designated Executive or an ACA Board Member and paid for by a third party vendor.
The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:
ACA may have established accounts with certain vendors used to book travel and other expenses that are billed directly to ACA.
Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.
It is mandatory to include in monthly reports these expenses that pertain to each member. ACA is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting ACA business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by ACA not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds $600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: Providing a Standard Business Reason(s)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Holly Mackin	**Reporting Period for the Month of :**	Mar-26

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
3-Feb-2026	**Direct Billing**	**Hotel**	Traveled from Calgary to Edmonton to tour multiple Integrated Operations Centres on Feb 2 & 3, 2026	**Matrix Hotel**	$181.53
25-Feb-2026	**Direct Billing**	**Hotel**	Traveled from Calgary to Edmonton to attend a full day engagement session on Feb 25, 2026.	**Matrix Hotel**	$181.53
11-Mar-2026	**Direct Billing**	**Other Transportation**	Travel by Bus from Calgay to Edmonton and back on Feb 24 & 25, 2026 to attend an in-person engagement session.	**Red Arrow Bus**	$166.18
11-Mar-2026	**Direct Billing**	**Other Transportation**	Travel by Bus from Calgary to Edmonton on Mar 19, 2026 to attend an Acute Care System Priority Working Group Session on Mar 20, 2026	**Rider Express**	$30.00
11-Mar-2026	**Direct Billing**	**Other Transportation**	Travel by Bus from Edmonton back to Calgary on Mar 20, 2026 after the working session.	**Flixbus**	$43.97
Total Paid in the Month					$ 603.21

MATRIX
HOTEL

Alberta Health Services
Accounts Payable
P.O. Box 1600
Edmonton AB T5K 1G8
Canada

[redacted]

Company Name :
Group Name :
Guest Name : Mackin, Holly

COPY OF INVOICE

Room No. : [redacted]
Arrival : 02-02-26
Departure : 02-03-26
Page No. : 1 of 1
Folio No. : [redacted]
Invoice No. :
AR No. :
Conf. No. :
Cashier No. :
Custom Ref. :

Date	Description	Charges	Credits
02-02-26	Package Revenue	169.00	
02-02-26	Destination Marketing Fee	6.14	
02-02-26	Tourism Levy	6.39	
	Total Charges	181.53	
	Total Credits		0.00
	Balance		181.53

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
Reservations: (866) 465-8150 | Telephone: (780) 429-2861 | Fax: (780) 420-4962
Email: info@matrixedmonton.com
www.matrixedmonton.com

MATRIX
HOTEL

Alberta Health Services
Accounts Payable
P.O. Box 1600
Edmonton AB T5K 1G8
Canada

[redacted]

Company Name :
Group Name :
Guest Name : Mackin, Holly

COPY OF INVOICE

Room No. : [redacted]
Arrival : 02-24-26
Departure : 02-25-26
Page No. : 1 of 1
Folio No. : [redacted]
Invoice No. :
AR No. :
Conf. No. :
Cashier No. :
Custom Ref. :

Date	Description	Charges	Credits
02-24-26	Package Revenue	169.00	
02-24-26	Destination Marketing Fee	6.14	
02-24-26	Tourism Levy	6.39	
	Total Charges	181.53	
	Total Credits		0.00
	Balance		181.53

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

Matrix Hotel | 10640 100 Ave NW | Edmonton, AB T5J 3N8
Reservations: (866) 465-8150 | Telephone: (780) 429-2861 | Fax: (780) 420-4962
Email: info@matrixedmonton.com
www.matrixedmonton.com

Generated February 11, 2026 - 9:59a.m. (EST)

DIRECT TRAVEL

Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference: [redacted]

Agent name: [redacted]

Traveler name	Client reference
HOLLY MACKIN	

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please click here upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

Itinerary summary

	From / To	Flight / Provider	Departure / Arrival
Bus	Tue. Feb. 24, 2026 CALGARY NORTH EAST - EDMONTON DOWNTOWN AT 1155A	RED ARROW BUS	8:30 a.m.
[redacted]			
Bus	Wed. Feb. 25, 2026 EDMONTON DOWNTOWN - CALGARY NE AT 0735P	RED ARROW BUS	4:30 p.m.

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CALGARY NORTH EAST			EDMONTON DOWNTOWN AT 1155A
Date	Tue. Feb. 24, 2026 8:30 a.m.	**Company**	RED ARROW BUS
Rate	$83.09 TOTAL	**Phone**	1-800-232-1958
Confirmation	[redacted]		
Remarks	[redacted] CXL:RESERVATIONS MUST BE CANCELLED 24 HOURS PRIOR DEPART CALGARY NE PETRO CANADA 2600 COUNTRY HILLS BLVD 8:30AM ARRIVE EDMONTON DOWNTOWN 10014 104 ST 11:55AM SEAT NUMBER IS [redacted]		

	EDMONTON DOWNTON		CALGARY NE AT 0735P
Date	Wed. Feb. 25, 2026 4:30 p.m.	**Company**	RED ARROW BUS
Rate	$83.09 TOTAL	**Phone**	1-800-232-1958
Confirmation	[redacted]		
Remarks	DEPART EDMONTON DOWNTOWN 10014 104 ST 4:30PM ARRIVE CALGARY NE PETRO CANADA 2600 COUNTRY HILLS BLVD 7:35PM SEAT NUMBER IS [redacted]		

Invoice/Ticket information for HOLLY MACKIN

Invoice: [redacted]

Base:	CAD0.00
Other tax:	CAD0.00
GST/HST tax:	CAD0.00
QST tax:	CAD0.00
Amount:	CAD83.09
Payment:	CAXXXXXXXXXXX[redacted]
Issue date:	11-Feb.-2026
Charge detail:	RED ARROW BUS

Invoice: [redacted]

Base:	CAD0.00
Other tax:	CAD0.00
GST/HST tax:	CAD0.00
QST tax:	CAD0.00
Amount:	CAD83.09
Payment:	CAXXXXXXXXXXX[redacted]
Issue date:	11-Feb.-2026
Charge detail:	RED ARROW BUS

Total invoiced amount:	CAD166.18
Balance due:	CAD0.00

General remarks

Agency registration
TPS/GST-723782728 RT 0001

Generated April 1, 2026 - 4:58p.m. (EDT)

DIRECT TRAVEL

Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference: [redacted]

Agent name: [redacted]

Traveler name	Client reference
HOLLY MACKIN	

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please click here upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

Itinerary summary

	From / To	Flight / Provider	Departure / Arrival
Bus	Thu Mar 19, 2026 CALGARY NORTH - EDMONTON DOWNTOWN AT 0520P	RIDER EXPRESS	1:35 p.m.
Bus	Thu Mar 19, 2026 CALGARY NORTH - EDMONTON DOWNTOWN AT 1135A	RIDER EXPRESS	7:45 a.m.

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	CALGARY NORTH		EDMONTON DOWNTOWN AT 0520P
Date	Thu Mar 19, 2026 1:35 p.m.	**Company**	RIDER EXPRESS
Rate	$30.00 TOTAL	**Phone**	1800
Confirmation	[redacted]		
Remarks	RIDER EXPRESS DEPARTS CALGARY NORTH AT 0135P .....ARRIVES: EDMONTON DOWNTOWN AT 0520P .....CONFIRMATION: [redacted] CALGARY NORTH 1110 PANATELLA BLVD NW UNIT 430 EDMONTON DOWNTOWN 10180 105 ST NW		

[redacted]

Invoice/Ticket information for HOLLY MACKIN

Invoice: [redacted]

Base:	CAD0.00
Other tax:	CAD0.00
GST/HST tax:	CAD0.00
QST tax:	CAD0.00

Amount: CAD30.00

Payment: CAXXXXXXXXXXX[redacted] **Issue date**: 02-Mar-2026

Charge detail: RIDER EXPRESS

[redacted]

Balance due: CAD0.00

General remarks

Agency registration
TPS/GST-723782728 RT 0001

Generated April 1, 2026 - 4:55p.m. (EDT)

DIRECT TRAVEL

Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference: [redacted]

Agent name: [redacted]

Traveler name	Client reference
HOLLY MACKIN	

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

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Please click here upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

Itinerary summary

	From / To	Flight / Provider	Departure / Arrival
Bus	Fri Mar 20, 2026 EDMONTON JASPER AVE - CALGARY INTL AIRPORT AT 0435P	FLIXBUS	1:00 p.m.

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- Weather

	EDMONTON JASPER AVE		CALGARY INTL AIRPORT AT 0435P
Date	Fri Mar 20, 2026 1:00 p.m.	**Company**	FLIXBUS
Rate	$43.97 TOTAL	**Phone**	1800
Confirmation	[redacted]		
Remarks	FLIXBUS DEPARTS EDMONTON JASPER AVE AT 0100P .....ARRIVES: CALGARY INTL AIRPORT AT 0435P .....CONFIRMATION: [redacted]		

Invoice/Ticket information for HOLLY MACKIN

Invoice: [redacted]

Base:	CAD0.00		
Other tax:	CAD0.00		
GST/HST tax:	CAD0.00		
QST tax:	CAD0.00		
		Amount:	CAD43.97
Payment:	CAXXXXXXXXXXXX[redacted]	**Issue date**:	02-Mar-2026
Charge detail:	FLIXBUS		
		Total invoiced amount:	CAD43.97
		Balance due:	CAD0.00

General remarks

Agency registration
TPS/GST-723782728 RT 0001