Acute Care Alberta

www.acutecarealberta.ca

Acute Care Alberta Board and Executive Expense Report

Name: Holly Mackin
Title: Executive Lead
Location: Calgary
Expenses posted during the month of May 2026

			Travel (1)							
Approved MMM-YY	**Source Document**	**Purpose**	**Airfare**	**Meals**	**Accommodation**	**Other Travel**	**Total Travel**	**Professional Development (2)**	**Working Sessions Hosting and Hospitality (3)**	**Other (4)**
	P-Card	Meetings					-			
May-26	Expense Claim	Meetings		58		50	108			
May-26	Direct Bill	Meetings				12	12			
		Total by category	$ -	$ 58	$ -	$ 62	$ 120	$ -	$ -	$ -

Total posted for the Month $ 120

Maximum daily single meal expense posted in the month	$	24
Maximum daily base hotel rate posted in the month	$	-
Non economy air travel in the month	$	-

1) Travel expenses
Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development
Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses
Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other
Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

ACA Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
MACKIN, HOLLY	Executive Lead	Calgary	$ 107.92

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/19/2026	Travel to Edmonton for a in person working session on Apr 19th & 20th	AB - Other Zones	Taxi	$ 28.04	Home, Calgary	2 nb bass pro wy at crossiron mills entry, Division No. 6, AB T4A 0G3, CA		1			
4/19/2026	Attended an in-person Acute Care System Priority Working Group, session #2 in Edmonton Apr 19 & 20, 2026	AB - Other Zones	Meals Per Diem	$ 58.00				2			
4/20/2026	Taxi from Government House to the work office in Edmonton on Apr 20th	AB - Other Zones	Taxi	$ 10.52	12845 NW 102 Ave, Edmonton, AB T5N0M6, CA	10025 100 St NW, Edmonton, AB T5J, CA You		1			
4/20/2026	Taxi from Acute Care Alberta office to Edmonton downtown bus station to travel back to Calgary	AB - Other Zones	Taxi	$ 4.32	10025 100 St NW, Edmonton, AB T5J, CA	10014 104th St, Edmonton, AB T5J 0Z1, CA		1			
4/20/2026	In Edmonton for an in-person engagement session on Apr 20th 2026.	AB - Other Zones	Taxi	$ 7.04	10640 100 Ave, Edmonton, AB T5J 3N8, CA	12845 NW 102 Ave, Edmonton, AB T5N0M6, CA		1			

Approver(s) for the claim	Approval Status	Approval Date
DIAMOND, DAVID	Approve	19-May-26

Uber

Apr 19, 2026
6:33 a.m.

Tip

Thanks for tipping, Holly

We hope you enjoyed your ride this morning.

Total $28.04

Trip fare	$28.05
Est. insurance and payments costs	$4.89
GST	$1.67
TNC fee recovery surcharge	$0.45
Tip	$4.67
Promotion	-$11.69

Payments

VISA Visa [redacted] 4/19/26 7:11 a.m.	$28.04

Visit the trip page for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Trip details

Uber

Apr 20, 2026
12:28 p.m.

Tip

Thanks for tipping, Holly

We hope you enjoyed your ride this afternoon.

Total $10.52

Trip fare	$9.27
Est. insurance and payments costs	$1.09
GST	$0.53
Per-Trip Fee	$0.30
Tip	$2.00
Promotion	-$2.67

Payments

Visa [redacted] 4/20/26 12:58 p.m.	$10.52

Visit the trip page for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Trip details

Uber

Apr 20, 2026
2:14 p.m.

Tip

Thanks for tipping, Holly

We hope you enjoyed your ride this afternoon.

Total $4.52

Trip fare	$3.60
Est. insurance and payments costs	$0.50
GST	$0.22
Per-Trip Fee	$0.30
Tip	$1.00
Promotion	-$1.10

Payments

Tip amount claimed reduced to 20%.

VISA Visa [redacted] $4.52
4/20/26 2:34 p.m.

Visit the trip page for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Trip details

Uber

Apr 20, 2026
8:03 a.m.

Tip

Thanks for tipping, Holly

We hope you enjoyed your ride this morning.

Total $7.45

Trip fare		$5.87
Est. insurance and payments costs		$0.50
GST		$0.34
Per-Trip Fee		$0.30
Tip		$2.00
Wait Time		$0.15
Promotion	Tip amount claimed reduced to 20%.	-$1.71

Payments

VISA Visa [redacted] 4/20/26 8:29 a.m.	$7.45

Visit the trip page for more information, including invoices (where available)

Fare does not include fees that may be charged by your bank. Please contact your bank directly for inquiries.

Trip details

Acute Care Alberta

www.acutecarealberta.ca

Expense Report Direct Bill Summary

Purpose of This Form:
The purpose of this form is to report expenses incurred on behalf of a designated Executive or an ACA Board Member and paid for by a third party vendor.
The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:
ACA may have established accounts with certain vendors used to book travel and other expenses that are billed directly to ACA.
Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.
It is mandatory to include in monthly reports these expenses that pertain to each member. ACA is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting ACA business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by ACA not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds $600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: Providing a Standard Business Reason(s)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name :	Holly Mackin	**Reporting Period for the Month of :**	May-26

Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
11-Apr-2026	Direct Billing	Bus Transportation	Travel to Edmonton on Mar 19th to attend an in-person Acute Care System Priority Working Session.	Rider Express	$11.81
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					$ 11.81

Generated April 1, 2026 - 4:58p.m. (EDT)

DIRECT TRAVEL

Your Direct Itinerary

DIRECT TRAVEL
9929-108TH STREET NW
EDMONTON AB T5K 1G8
1-833-692-4120

ALBERTA HEALTH SERVICES
10030 107 STREET
EDMONTON AB Z/T5H3E4

Agency reference: [redacted]

Agent name: [redacted]

Traveler name	Client reference
HOLLY MACKIN	

Thank you for choosing Direct Travel. Complete details for your trip are below. Please review this document and the trip details thoroughly. If a discrepancy exists, please contact us immediately upon receipt. Missing your flight without cancelling will result in the forfeiture of the value of your airline ticket.

Government issued photo I.D. is required for all travel and the name on your photo I.D. must match the name on your ticket.

Please click here upon receipt of your itinerary for valuable information that may be critical to the success of your travels. We strongly recommend you come back to this information regularly in advance of and during travel as documentation and health requirements could change without notice.

Itinerary summary

	From / To	Flight / Provider	Departure / Arrival
Bus	Thu Mar 19, 2026 CALGARY NORTH - EDMONTON DOWNTOWN AT 0520P	RIDER EXPRESS	1:35 p.m.
Bus	Thu Mar 19, 2026 CALGARY NORTH - EDMONTON DOWNTOWN AT 1135A	RIDER EXPRESS	7:45 a.m.

TRAVEL INTELLIGENCE HUB
Get the latest information & advisories
LEARN MORE

Quick links

- Check-in Information
- Passport & Visa Requirements
- Canadian Government Travel Advisories
- Airport & Flight Status
- Weather

[redacted]

	CALGARY NORTH		EDMONTON DOWNTOWN AT 1135A
Date	Thu Mar 19, 2026 7:45 a.m.	**Company**	RIDER EXPRESS
Rate	$11.81 TOTAL	**Phone**	1800
Confirmation	[redacted]		
Remarks	RIDER EXPRESS DEPARTS CALGARY NORTH AT 0745A .....ARRIVES: EDMONTON DOWNTOWN AT 1135A .....CONFIRMATION: [redacted]		

[redacted]

		Invoice:	[redacted]		
Base:	CAD0.00				
Other tax:	CAD0.00				
GST/HST tax:	CAD0.00				
QST tax:	CAD0.00				
				Amount:	CAD11.81
Payment:	CAXXXXXXXXXXXX[redacted]	**Issue date**:	17-Mar-2026		
Charge detail:	RIDER EXPRESS				
				Total invoiced amount:	CAD41.81
				Balance due:	CAD0.00

General remarks

Agency registration
TPS/GST-723782728 RT 0001